

# SNNA CONSTITUTION

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## **ARTICLE I: NAME**

This association shall be known as Summerfield North Neighborhood Association

## **ARTICLE II: PURPOSE**

The purpose of this association is for social exchange and Summerfield North Neighborhood improvement. The Association will not underwrite any financial loss incurred by an adult social function.

**Section 1:** In addition to the stated purposes in Article II, said organization shall operate so as to promote the common good and general welfare of the people of the community as permitted by section 501(c)(4) of the Internal Revenue Code.

**Section 2:** No part of the net earnings of the organization shall inure to the benefits of its members, directors, officers, or other persons except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in the furtherance of the exempt purposes of the organization.

**Section 3:** In the event of dissolution, the residual assets of organization will be turned over to one or more organizations with similar purposes or to one or more organizations which are exempt organizations described in Section 501(c)(3) of the Internal Revenue Code.

## **ARTICLE III: MEMBERSHIP**

Membership in this Association shall be granted to those in sympathy with its purpose, who are living in Summerfield Proper. Households in the "Sagewood", "Sagewood Square", "The Old Well at Summerfield", and "Baileycroft" developments shall be associated members as long as they so desire.

## **ARTICLE IV: OFFICERS**

The elected officers of this Association shall be a President, a Vice President, a Secretary, and a Treasurer.

## **ARTICLE V: MEETINGS**

Meetings may be called by the President or upon application of ten members. The annual meeting shall be held by June 30. Notice of this meeting shall be given to the membership two weeks in advance.

## **ARTICLE VI: AMENDMENT**

This Constitution shall be amended as follows:

- (A) At the annual meeting by two-thirds majority of the members present and voting.
- (B) At a called meeting by two thirds of the members present and voting.

# SNNA BYLAWS

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## **ARTICLE I: DUTIES OF OFFICERS**

**Section 1:** It shall be the duty of the President to preside at all meetings of the Association, to hold a Board Meeting prior to any scheduled meetings of the Association, and to perform all the duties usually pertaining to his/her office.

**Section 2:** In the absence, disability, or resignation of the President, the Vice-President shall perform all the duties of the President.

**Section 3:** The Secretary shall keep the minutes of all proceedings and record the same, furnishing copies to all officers. The Secretary shall be responsible for all Association correspondence.

**Section 4:** The Treasurer shall be responsible for billing and collecting all annual dues. The Treasurer shall receive and safely keep all funds of the Association and pay out the same upon direction of another officer when properly presented with an invoice. He/She shall make quarterly reports of receipts and disbursements. The Treasurer shall give a report of all receipts and disbursements at each called meeting, annual meeting, or as requested by the Officers. Any checks drawn on the Association account must be signed by two officers of the Association.

## **ARTICLE II: ELECTION OF OFFICERS**

**Section 1:** All officers shall be elected by majority of the votes cast by secret ballot of the members of the Association at the annual meeting in June. All those elected to office shall assume the responsibilities of their positions at the installation meeting held immediately following the annual meeting. The President shall appoint a Nomination Committee.

**Section 2:** No member shall be eligible for office that has not been a member in good standing.

**Section 3:** No member shall hold the same office more than twice in succession and filling an un-expired term of at least six months or more shall, in this regard, be considered as a term in office.

**Section 4:** Should an officer resign during the Association year, the President shall assume office, and direct the Secretary to send notice of Appointment.

## **ARTICLE III: MEMBERSHIP**

**Section 1:** Prospects who wish membership will be accepted on their statement of desire to affiliate and payment of dues to the Treasurer.

**Section 2:** The Treasurer shall notify the Secretary of all new members.

**Section 3:** Resignation may be accomplished by contacting the Secretary by phone or in writing.

**Section 4:** Membership defined for the purpose of voting. A maximum of two votes per household with one vote for each member present.

**Section 5:** Families choosing non-membership in the Association shall be assessed for any attended functions of the Association.

## **ARTICLE IV: DUES**

**Section 1:** The annual dues shall be an amount decided by the membership, payable October of the membership year and shall be pro-rated thereafter.

**Section 2:** Members shall be billed annually.

## SNNA BYLAWS (CONT.)

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### **ARTICLE V: INDEMNIFICATION**

Summerfield North Neighborhood Association agrees to indemnify and hold harmless each Association Member from and against all costs, losses, liabilities, damages, claims and expenses (including attorney fees as incurred at trial and on appeal) arising from actions or interactions taken or omitted in his or her capacity as an Association Member, including, without limitation, actions taken or omitted by the Association Member consistent with these Bylaws and in furtherance of the business or affairs of Summerfield North Neighborhood Association including all organized programming and events including the Memorial Day Parade. The satisfaction of any indemnification of the Association Members under this Section will be from, and limited to, Summerfield North Neighborhood Association assets, and the Association Members shall not have any personal liability on account thereof.